

The background of the slide features a large, faint, circular seal of the Commonwealth of Massachusetts. The seal contains the state coat of arms, which depicts a Native American figure holding a bow and arrow, with a five-pointed star above his right shoulder. The figure is set against a shield with horizontal stripes. The seal is encircled by the text "MASSACHUSETTS ATTORNEY GENERAL" at the top and "MARTHA COAKLEY" at the bottom.

# Prescription Drug Assistance Grants

**Bidder's Conference calls**

Tuesday, December 2, 2008 at 11:00 a.m. or

Thursday, December 11, 2008 at 2:00 p.m.



# Dates to Remember

- Posted on [www.mass.gov/ago/grants](http://www.mass.gov/ago/grants) on November 12, 2008.
- Grant applications due January 7, 2009.
- Award notifications by February 11, 2009.
- Grant funds disbursed in March 2009 (25%) September, 2009 (25%), March 2010 (25%) and September 2010 (25%) contingent upon receipt of required reports.



# Prescription Drug Assistance Grant

- Historical background of the funding
- Objective of the program
- Up to 15 awards
- Up to \$50,000 per year (\$100,000 total)
- Two-year grant period
- No renewal is anticipated



# The Successful Applicant

- Applicant must be community health center or volunteer physician network
- Realistic goals and objectives
- Evidence of community need
- Measurable benchmarks



# Application Format

- Applications must be submitted via email to [AGOgrants@state.ma.us](mailto:AGOgrants@state.ma.us)
- Applications may not be submitted via any other medium.
- Forms required with application are listed on [www.mass.gov/ago/grants](http://www.mass.gov/ago/grants).
- Because forms are submitted online, ink signature will be deferred until successful grant award.
- 10-page limit
- Applications must be received at the AGO electronically by **4:00 p.m.** on January 7, 2009.



# Tips For Applying

- Compare application to required elements stated in the RFP
- Double check budget figures
- Clearly identify the source of any matching or leveraged funds
- Be clear and concise
- Avoid generalizations about need; use specific data
- Describe how you will collect data related to the grant
- Label application components
- Use a friendly reader to proof the application and confirm that the application is responsive to the RFP



# Required Elements of Proposal

- Description of identified need
- Description of in-kind, donated, or leveraged resources
- Method to evaluate success of program
- Plan to address chronic disease management specifically
- Detailed data collection plan, including proposed data reporting form
- Detailed budget and budget narrative (form on website)



# Applicant Information

- A description of the applicant organization
- The organization's mission statement
- Description of any prior work done and best practices in the area of improving prescription access





# Identify Need

- Description of the identified need for a prescription access program in your service area. This should include:
  - Discussion of the degree to which your population includes the targeted populations:
    - Uninsured individuals
    - Individuals facing gaps in coverage
    - Low-income individuals unable to afford copays
    - Any of the above with chronic diseases
  - Plans for doing specific outreach to identify and serve those populations
  - Outreach goals



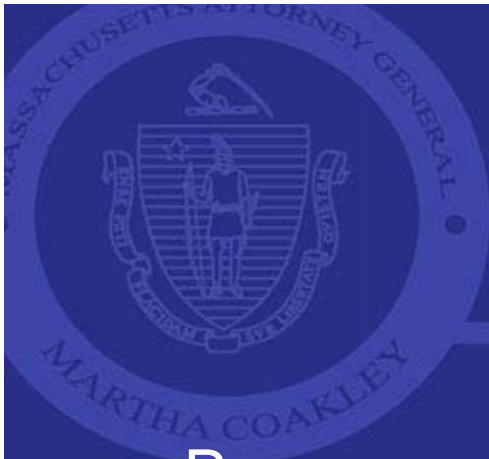
# In Kind or Donated

- A description of what financial and/or in kind resources you may leverage
- A discussion of how this grant will supplement and not supplant current prescription access efforts (if any)



# Goals

- Clear goals to be accomplished with grant funds
- Plan for achieving those goals
- Benchmarks toward achieving goals
- Chronic Diseases to be targeted
- Evidence of community need



# Data Collection Plan

Program reporting forms will be developed with grantee input and may include:

- Number of clients served with cy pres funds
- Qualification criteria for clients
- Demographics of clients
- Insurance type/status
- Amount of assistance for co-pay (if applicable)
- Chronic diseases treated (if applicable)
- Brand or generic drug assistance
- Number of prescriptions purchased with cy pres funds
- Outreach goals (operational and outcome)
- The supplementary case management offered to support and enhance patient compliance



# Budget/Budget Narrative

- Provide a line item budget that reflects grant-related expenditures
- No more than 5% to be spent on administration
- Majority of funds intended for direct prescription assistance
- Include any in-kind contributions
- Use narrative to provide explanations for expenditures



# Sustainability

- No renewal to this program anticipated
- Include a realistic sustainability plan to continue prescription access efforts once the grant ends.



# Selection Process

- Review committee of AGO staff who read all proposals and assess how proposals meet selection criteria
- Number and amount of awards are subject to the availability of funds
- AGO reserves the right to reopen RFP



# Post-Selection Process

- Award notification to go out on or around February 11, 2009
- Grantee executes contract documents with the AGO by March 1, 2009
- AGO rescinds grant offer to programs unable to provide confirmation by March 1, 2009, and awards to next eligible applicant
- Semi-annual financial, progress and statistical reports





# Required Participation in Grantee Conference Calls

- Successful applicants must participate in a total of four conference calls, which will be offered to help support grantees throughout the grant period. The dates and times for these conference will be announced upon grant award.



# Questions

- Questions after today regarding this RFP may be submitted to Grier Potter by **email only** at [AGOgrants@state.ma.us](mailto:AGOgrants@state.ma.us)
- **No later than January 5, 2009.**
- All questions received and answers provided regarding this RFP will be posted on [www.mass.gov/ago/grants](http://www.mass.gov/ago/grants).



# Contact Information

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[www.mass.gov/ago/grants](http://www.mass.gov/ago/grants)